



**MASSACHUSETTS TRIAL COURT**  
OFFICE OF THE COMMISSIONER OF PROBATION  
ONE ASHBURTON PLACE  
BOSTON, MA 02108-1612

**EDWARD J. DOLAN**  
COMMISSIONER

TEL: (617) 727-5300  
FAX: (617) 727-5333

**How to Seal Your Adult Convictions**

The **conviction** sealing process is governed by **G.L. c. 276, § 100A**.

To seal **convictions**, please submit the attached Petition to Seal directly to the Probation Central Office located at the address listed on the Petition to Seal.

In order for your Petition to be approved the following conditions must be met, pursuant to **G.L. c. 276, §100A**:

**Misdemeanor Conviction:** it must be 5 years since you were found guilty OR since any jail or prison time ended. The count starts from the later date.

**Felony Conviction:** it must be 10 years since you were found guilty OR since any jail or prison time ended. The count starts from the later date.

**Sex offense Conviction:** it must be 15 years since you were found guilty OR since any jail or prison time ended OR after you no longer need to register as a sex offender. The count starts from the later date. If you were ever classified as Level 2 or Level 3, your sex offense **convictions** can never be sealed. If you have a lifetime obligation to register as a sex offender, your sex offense **convictions** can also can never be sealed.

In addition to the above, you would not be eligible to have your **convictions** for any offenses sealed if you have had a criminal conviction in any other State or Federal jurisdiction (except minor motor vehicle offenses), for 5 years prior to the date of your sealing petition for misdemeanors and 10 years prior to the date of your sealing petition for felonies. The same is true if you have any open criminal court matters.

There are also some **convictions** that can never be sealed regardless of how long ago they occurred. If you have ever been **convicted** of violations of G.L. c. 140, § 121-131H (certain Firearms Violations) and/or G.L. c. 268 and/or 268A (certain Perjury and/or State Ethics Violations), those **convictions** will never be eligible to be sealed.



Also, if you have **convictions** pursuant to G.L. c. 209A, § 7 (Restraining Order Violations) and G.L. c. 258E, § 9 (Violations of Harrasment Prevention Orders), those **convictions** are treated as Felonies for sealing purposes in terms of the waiting period.

PETITION TO SEAL

To: Commissioner of Probation, One Ashburton Place, Rm. 405, Boston, MA 02108

SELECT appropriate box(es). If 1, 2, or 3 are selected, you must sign the corresponding numbered affidavit below.

PART A

- 1 [ ] Section 100B - Chapter 276. Delinquency (juvenile) cases, all sentence elements of which, and of any subsequent court appearances, were completed 3 years prior to this request.
1 - 4 2 [ ] Section 100A - Chapter 276. Misdemeanor cases, all sentence elements of which, and any subsequent court appearances, were completed 5 years prior to this request (or, which was a felony when committed, and is presently a misdemeanor).
3 [ ] Section 100A - Chapter 276. Felony cases, all sentence elements of which, and of any subsequent court appearances, were completed 10 years prior to this request. For eligible sex offenses 15 years prior to this request.
4 [ ] Section 100A - Chapter 276. Recorded offense which is no longer a crime, except where the elements of the offense continue to be a crime under a different designation.

Print \_\_\_\_\_ Date of Birth: \_\_\_\_\_
Last name First name Middle name
Alias/Maiden/Previous name
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Occupation \_\_\_\_\_ Social Security # \_\_\_\_\_ Place of Birth \_\_\_\_\_
Father's Name \_\_\_\_\_ Mother's Maiden Name \_\_\_\_\_ Husband/ Wife's Name \_\_\_\_\_
Petitioner's Signature \_\_\_\_\_

In accord with the provision of Chapter 276, Sections 100A and 100B, as established by Chapter 686 of the Acts of 1971, Chapter 404 of the Acts of 1972, Chapter 322 of the Acts of 1973 and Chapter 256 of the Acts of 2010, respectively, I hereby request that my record of adult criminal and/or juvenile Massachusetts court appearances and dispositions be sealed forthwith.

To the best of my knowledge:

- 1. [ ] a) My delinquency court appearances or dispositions including court supervision, probation, commitment or parole, the records for which are to be sealed, terminated not less than three years prior to said request; b) I have not been adjudicated delinquent or found guilty of any criminal offense within the commonwealth in the three years preceeding such request, except motor vehicle offenses in which the penalty does not exceed a fine of fifty dollars nor been imprisoned under sentence or committed as a delinquent within the commonwealth within the preceeding three years; and c) I have not been adjudicated delinquent or found guilty of any criminal offenses in any other state, United States possession or in a court of federal jurisdiction, except such motor vehicle offenses as aforesaid, and have not been imprisoned under sentence or committed as a delinquent in any other state or county within the preceeding three years.
Signed under penalties of perjury,

Signature of Petitioner

To the best of my knowledge:

- 2. [ ] a) All of my court appearance and court disposition records, including any period of incarceration or custody for any misdemeanor occurred not less than five years prior to this request; b) that my court appearance and court disposition records, including any period of incarceration or custody for any felony occurred not less than ten years prior to this request; c) that I have not been found guilty of any criminal offense within the commonwealth in the case of a misdemeanor, five years before such request, and in the case of a felony, ten years before such request, except motor vehicle offenses in which the penalty does not exceed a fine of fifty dollars; d) I have not been convicted of any criminal offense in any other state, United States possession or in a court of federal jurisdiction, except such motor vehicle offenses as aforesaid, and have not been imprisoned in any other state or county in the case of a misdemeanor within the preceeding five years and in the case of a felony the preceeding ten years; and e) my record does not include convictions of offenses other than those to which the section applies, or convictions for violations of sections 121 to 131 H, inclusive, of chapter 140 or for violations of chapter 268 or chapter 268 A.
3. [ ]

Signed under penalties of perjury,

Signature of Petitioner

PETITIONER NOT TO WRITE BELOW THIS LINE

Petition Allowed/Disallowed 01 02 03 04
Allowed (Copy to Clerk and Probation Office)
Reason for Disallowance (Copy to petitioner only)