

SEMINAR

Fortifying & Scrutinizing Employee Handbooks & Policies

Practical strategies for drafting, updating, enforcing, and challenging employee handbooks and policies

“Bring-your-own-device” policies; paid sick leave; medical marijuana; and the National Labor Relations Board’s crackdown on social media and other policies...these are just a few of the myriad issues that employers need to keep abreast of as they draft and update employee handbooks. Veteran employment lawyers from both sides of the bar share practical tips for, and valuable insight into, drafting—and scrutinizing—employee handbooks and policies.

This highly focused program—essential for employment lawyers seeking to update or sharpen their skills, in-house counsel reviewing existing handbooks and policies, business lawyers looking for more detailed insight into employment-law issues, and general practitioners improving issue-spotting skills—provides direct access to counter-balanced experts in a small, conversational setting. Bring your questions to customize the agenda—and learn the questions you should be asking in your practice.

Agenda

- **Introduction to Employee Handbooks and Policies:** Determining whether an employee handbook is really necessary; When to issue a handbook or policies; Preventing a handbook from becoming a binding contract
- **Essential (and Nonessential) Terms of an Employment Contract:** Which policies *must* be included in a handbook and which are optional; How to structure a handbook; Issues for multi-state employers; Acknowledgment language
- **Keeping Up with Constant Changes in the Law:** Recent changes in the law affecting the employer/employee relationship; When to update a handbook; Communicating changes to employees
- **The Employee’s Perspective:** How employee-side attorneys look at handbooks and policies; Common problems that employees can use to their advantage; When to challenge handbook language—and when not to
- **“Ask the Experts” Q&A Session**

Faculty

Nicole Corvini Daly, Esq., *Beck Reed Riden LLP, Boston*, Chair
Brian J. MacDonough, Esq., *Sherin and Lodgen LLP, Boston*
Michael J. Pacinda, Esq., *MAPFRE Insurance, Webster*

Materials

The materials for this program include faculty-prepared submissions that supplement the agenda.

Dates & Locations

BOSTON

Thursday, July 20, 2017
2:00 pm–5:00 pm

MCLE Conference Center,
10 Winter Place, via Winter Street
Program Number: 2170452P01

LIVE WEBCAST

Thursday, July 20, 2017
2:00 pm–5:00 pm

Register at www.mcle.org
Program Number: 2170452WBC

RECORDED WEBCAST

Thursday, August 3, 2017
9:00 am–12:00 noon

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