

Conducting Effective Workplace Investigations

A “how-to” guide to investigating allegations of misconduct in the workplace

When an employer receives a complaint of harassment, discrimination, retaliation, or other workplace misconduct, its next steps are critical. Is an investigation warranted, and if so, what should it look like? The faculty discuss the benefits of prompt, thorough, and impartial assessments of workplace complaints, including a step-by-step review of sound investigation practices. Learn about circumstances when an outside investigation may be needed, how to map an appropriate investigation plan, and what common mistakes to avoid in the process.

Agenda

- Legal Framework: What Case Law Tells Us About the Impact of Good (and Not-So-Good) Investigation Practices
- Elements of a Sound Investigation, Step-by-Step
- Safeguarding the Rights of Complainants, Respondents, and Witnesses
- Confidentiality, Privilege, and Other Common Investigation Considerations
- “Ask the Experts” Q&A Session

Faculty

Amy E. Serino, Esq., *Serino Law LLC, Andover*, Chair

Kavita M. Goyal, Esq., *Rosen & Goyal, PC, Andover*

Gregory A. Manousos, Esq., *Morgan, Brown & Joy, LLP, Boston*

Jennifer Rudd O’Neil, Esq., *Director - Employee Relations, Fidelity Investments, Boston*

Dates & Location

Register at www.mcle.org

LIVE WEBCAST

Wednesday, October 18, 2023
12:00 pm–2:00 pm
Program # 2240024WBC

REBROADCAST

Thursday, November 2, 2023
9:00 am–11:00 am
Program # 2240024RB1

REBROADCAST

Tuesday, November 14, 2023
2:00 pm–4:00 pm
Program # 2240024RB2

ON DEMAND WEBCAST

View after Tuesday, November 14, 2023
Program # 2240024WBA

Tuition *(includes written materials)*

- \$145
- \$130.50 MCLE Sponsor Members
- \$72.50 New Lawyers admitted to law practice within 5 years, Pending Admittees, Law Students, and Paralegals
- **FREE** for MCLE OnlinePass Subscribers

To apply for a need-based scholarship, email scholarships@mcle.org.

Materials

- E-materials link emailed upon registration
- Transcript & videorecording emailed 2 weeks post-program

CLE Credits

Earn up to 2 CLE credits



Subscribe to the MCLE OnlinePass®

for instant access to this program and everything else MCLE offers online.

Learn more at www.mcle.org